

# Stanford University

## Securities Transfer Request Form

Shares can be transferred directly from your brokerage account to Stanford's account. Complete the form below and **Send a signed copy to your broker. Only your broker can initiate the transfer.** Some brokerage firms require this letter to be Notarized or Medallion Signature Guaranteed. Please check with your broker for additional requirements. If you wish to make a gift of mutual funds, bonds, foreign or restricted stock, please contact Victoria Von Schell at 650-926-0274 as these require special handling. Thank you!

*Please fax a copy of this completed form to Victoria Von Schell at 650-926-0312.*

**DATE:** \_\_\_\_\_

**TO:** \_\_\_\_\_ (Broker Name)  
\_\_\_\_\_ (Brokerage Firm)  
\_\_\_\_\_ (Broker Phone Number)

**Please accept this letter as your authorization to irrevocably transfer:**  
(name of stock, number of shares)

\_\_\_\_\_  
\_\_\_\_\_

**which you hold in the name of:**  
(account title at brokerage firm)

\_\_\_\_\_  
\_\_\_\_\_

**From my account number:** \_\_\_\_\_

**to the account of Stanford University.**

**Please transfer via DTC as follows:**

**Dreyfus (Pershing) DTC # 0443**

**Account # 58L-001466**

**Acct Registration:**

**Board of Trustees of the Leland Stanford Junior University – Gift Account**

**Tax ID # 94-1156365**

**Broker: Matt Butler**

**Phone: 800-843-5466 or 516-338-3269**

**Fax: 516-338-3260**

**Signature(s) of account owner(s):**

**Please provide Stanford with my name as donor of this gift.**

\_\_\_\_\_

**Gift Designation (purpose of gift):**

\_\_\_\_\_

\_\_\_\_\_

Dated 06/18/07